

Scioto Valley Association of REALTORS® NAVICA CHANGE FORM

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MLS Number

Date (mm/dd/yyyy)

(8) **Street #** Dir (50) **Street Name** (drop down)

(25) **City** (drop down) **State** **Zip Code** (drop down) (50) **Area** (drop down)

Listing Office _____

Listing Agent _____

Current List Price

Change Price to \$ _____

Extend Expiration Date From _____ to _____

Change Status (choose one)

A = Active X = Expired T = Temp Off Market W = Withdrawn D = Delete

Bring Listing Back on the Market as ACTIVE [A]

Contingent [U]

Pending [P]

Pending Date (mm/dd/yyyy)

Sold [S]

Sold Price

Closing Date (mm/dd/yyyy)

Concession Amount \$

Selling Office _____

Selling Agent _____

Co-Selling Office _____

Co-Selling Agent _____

How Sold (choose one)

- 1 Assumption
- 2 Cash
- 3 Contract For Deed
- 4 Conventional
- 5 Exchange
- 6 FHA
- 7 FMHA
- 8 Land Contract
- 9 Owner
- 10 Seller 1st Mortgage
- 11 VA
- 16 Other

(200) **Additional Comments**

Other Changes: Use this space to make any changes not covered above. List the field name to be changed and the correct information

Field Name:

Change to:

Change Date:

Agent Initials/Date: _____

Date Input: _____

Seller's Initials: _____

Input By: _____